

**MINUTES of the Full Council Meeting of Melksham Without Parish Council
held on Monday 20th October 2025 at**

**Melksham Without Parish Council Offices (First Floor), Melksham
Community Campus, Market Place, SN12 6ES at 7:00pm**

Present: David Pafford (Acting Chair of Council), John Doel (Acting Vice-Chair of Council), Alan Baines, Martin Franks, Mark Harris, Martin Haffenden, Tony Hemmings, Peter Richardson, Anne Sullivan and Richard Wood.

Officers: Teresa Strange (Clerk) and Fiona Dey (Parish Officer)

In attendance: Wiltshire Councillor Nick Holder and 1 member of the public.

On Zoom: Councillor Chris Griffiths joined via Zoom as an observer (from 8.11pm).

280/25 Welcome, Announcements & Housekeeping:

Councillor Pafford welcomed everyone to the meeting. As there were no new members of the public present, the housekeeping messages were not read out. Everyone present was aware that the meeting was being recorded and would be published on YouTube following the meeting but deleted once the minutes were approved.

It was noted that Councillors had been invited to Melksham's Annual Remembrance Service, Parade and Wreath-Laying Ceremony on Sunday 9th November 2025. Councillors Pafford and Sullivan expressed an interest in attending.

281/25 To receive Apologies and approval of reasons given

Apologies were received from Chris Griffiths who had work commitments meaning he couldn't attend in person but would be joining on Zoom.

Due to a clash of meetings with Melksham Town Council, Wiltshire Councillors Alford and Griffin were unable to attend.

282/25 Declarations of Interest

a) Declarations of interest

None were received

b) To consider for approval any Dispensation Requests received by the Clerk and not previously considered

None were received.

283/25 To consider holding items in Closed Session due to confidential nature

Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting as required as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

No items identified.

It was noted that while the total quoted cost of the Real Time Information units could be shared, detailed information should be kept confidential as it is commercially sensitive.

284/25 Public Participation

Standing Orders were suspended to allow the Member of the Public and Invited Guests to speak.

The Member of the Public (MP) explained that he was representing Melksham Remembers. Melksham Remembers had received a grant from Melksham Without Parish Council earlier in the year, to support production of a booklet for the Bowerhill estate explaining the reasons behind the street names and their link to the RAF Camp the houses were built on. MP thanked the council and shared a proof copy of the booklet that has been produced. MP explained that 2000 copies were being produced which would be delivered free-of-charge to each house in Bowerhill, with the remainder being available for purchase at the Tourist Information Centre. MP also asked whether any of the Bowerhill councillors or other residents would be willing to volunteer to deliver the booklets in their own streets.

Resolved: Members to let the Clerk know if they can help deliver the Melksham Remembers booklet so the Clerk can pass the list to MP.

Wiltshire Councillor Holder provided an update on the public open space at Pathfinder Place. Taylor Wimpey have appointed new contractors, and a work order has been raised. It is expected that the work will be completed by the end of November and Wiltshire Council will need to visit the site before handover to them.

He also provided an update on the site on Pathfinder Way reserved for a primary school. He explained that Rigg contractors have been engaged by Wiltshire Council to remove debris, cut the weeds and carry out drainage work. Work is planned to start on 3rd November and will last 4 weeks. He clarified that the land is reserved for educational purposes so that if a primary school is not built it can only be used for other educational buildings.

Wiltshire Councillor Holder also explained that he had asked for an update from officers at Wiltshire Council (who had previously met with the Clerk and himself) about the issues on Falcon Way. The response he has received suggests that an update on the change of ownership from Heron Homes to Wiltshire Council should be available in the next week or so.

The meeting reconvened.

The Member of the Public left at 7:11pm

285/25 Full Council

- a) **Resolved:** To approve and for the Chair to sign the Full Council minutes of 8th 2025.
- b) i) **Resolved:** To formally approve the decision made about the Community Governance Review on 8th September 2025 (MIN 233/25a) that Melksham Without Parish Council DO NOT want to be prioritised for a review.

ii) Wiltshire Council's Community Governance Report which, as requested, does not include Melksham Without on the list of priority areas for review, was noted.

- c) **Resolved:** To appoint Councillor Sullivan as a representative for Melksham Charities/Almshouses.

No representative was appointed for WALC (Wiltshire Association of Local Councils)

- d) **Resolved:** To move the date of the next full council meeting from 10th November 2025 to 17th November 2025.

The next full council meeting was moved to accommodate a joint training session with Melksham Town Council on the use of the Neighbourhood Plan when considering planning applications.

286/25 Planning

- a) Planning Committee Minutes from 22nd September 2025

The following correction was made to the Minutes:

- MIN 240/25a the word relation was corrected to relocation.

Resolved 1: With the amendment above, the Minutes of the Planning Committee Meeting held on Monday 22nd September 2025 were formally approved by the council and for the Chair to sign them as a correct record.

Planning Committee Minutes from 13th September 2025

Members discussed whether in MIN 270/25a about PL/2025/07391 (Land South of Western Way), the comment related to an alternative access route only to for construction traffic or also for residential traffic. Members had different recollections of what had been said and meant. It was agreed to approve the minutes as written and to consider the point again at the next Planning Committee meeting.

The following correction was made to the Minutes:

- MIN 269/25b the word advance was corrected to adverse.

Resolved 2: With the amendment above, the Minutes of the Planning Committee Meeting held on Monday 13th October 2025 were formally approved by the council and for the Chair to sign them as a correct record.

Resolved 3: For PL/2025/07391 (Land South of Western Way), to reconsider alternative access for construction and residential traffic at the next Planning Committee Meeting.

- b) There were no recommendations from the Planning Committee Meetings of 22nd September 2025 or 13th October 2025.
- c) Members who attended a visit to the National Grid substation on 8th October 2025 provided an update. Members commented the visit had been useful to understand the scale and strategic importance of the site. The shunt reactor and grid park projects were explained. The different projects which will be linking into the site, and into the adjacent Scottish and Southern Electric (SSEN) site were discussed. Members felt that their hosts were technically very knowledgeable but seemed to lack of understanding of why the projects are needed. Councillors have again requested a list of all the upcoming

projects, together with start and end dates. Members questioned the capacity of the site and how many additional projects would be possible. They felt that there was probably sufficient capacity for many more projects but have concerns about how projects are routed into the site as there appears due to the finite capacity to lay cables under the roadways, particularly Corsham Road and Westlands Lane. It was noted that, if approved, Lime Down would link into the National Grid site.

- d) Members were asked to suggest additional ideas for projects which could be delivered via community benefit from energy projects or the National Grid Community Grid site in 2026.

Councillor Richardson commented that CAWS (Community Action Whitley and Shaw) are consulting with residents on 6 potential projects. Initially these will be presented to the SSEN contractor working on Corsham Road, but if they are not supported, they could be added to the list. Councillor Richardson will share the list with the Clerk.

Councillor Franks suggested that improvements to Shaw Village Hall carpark could be added to the list.

The Clerk reported that the council were expecting payments of £5000, for community benefit, from each of the two BESS (battery energy storage systems) sites adjacent to the National Grid substation in Beanacre. It was noted that Statera, with whom the agreement was originally made, are now owned by Gresham House Energy Storage Fund plc. The Clerk had also followed up the agreed community benefit of £15,000 that had been agreed for the Wick Solar Farm, as construction was now underway.

287/25 Finance

- a) **Resolved:** To note Receipts & Payments reports for September 2025.
It was highlighted that the second (of two) precept payments had been received.
- b) **Resolved:** For Councillors Blackham and Wood to be cheque signatories/online authority for October.
- c) Quarterly Reports for Quarter 2 (July, August, September)
 - i) **Resolved:** To note the Budget vs Actual Quarter 2 Report for July, August, September.
 - ii) **Resolved:** To note the Bank Reconciliation report
 - iii) **Resolved:** To note a £4,983.96 VAT reclaim has been received
 - iv) **Resolved:** To note spend over £500
- d) **Resolved:** To transfer £155,000 from the Lloyds current account to the Unity current account and then onwards to CCLA and to transfer £30,000 from the CCLA to the Unity current account to enable the October payment run. Councillors Pafford and Doel to sign related cheques and bank transfer paperwork straight after the meeting.
- e) **Resolved:** To note the conclusion and outcome of the external audit which had no matters of concern raised.

- f) **Resolved:** To note the new Lloyds banking arrangements and that it would have no effect on the way that the parish council operates as does not use online banking.
- g) Preparation of the 2026/27 budget is starting; therefore, members were asked to think about items that they wish to be considered at the November Full Council for inclusion the budget.

Councillor Richardson suggested that the budget for grants could be increased to allow greater support of community projects.

288/25 Asset Management

a) Drainage improvements at Bowerhill Playing Field

Members noted the report on the drainage issues at the Bowerhill Playing Field and discussed the different options and quotes for remedial work following a site visit by the Football Foundation grounds maintenance expert, Wiltshire FA and the parish council's groundsman. It was noted that the Clerk had asked Wiltshire Council whether S106 leisure contributions for Bowerhill Sports Field from Land West of Semington Road (Townsend Farm phase 1) £11,800 index linked, could be used fund this work but had not yet received a reply.

Resolved: The parish council approve the quotations from JH Jones & Sons for:

- Ditch work at a cost of £ 960.00 + VAT to clean ditch manually and remove leaves and sediment approx. 300 deep between hedge and fence approx. 60m in length and place material in hedge line.
- Drainage work at a cost of £ 780.00 + VAT to mole plough number 2 pitch and run offs to a depth of 14" (350mm) at 1.8m centres.
- To be funded retrospectively from the S106 funding if available, or officers to assign from the appropriate Reserve or CIL if not from S106.

b) 3G Pitch

The Clerk explained that there is an identified need for two 3G pitches in the Melksham area in the latest Wiltshire Council Playing Pitch Strategy. The parish council had previously met with the Football Foundation who will consider funding approx. 75% of the £1 million cost to provide a pitch at the Bowerhill Playing Field, subject to a business case etc. The remainder of the money is being requested from S106 contributions from new housing developments. However, the Clerk noted that Melksham Town Football Club have recently announced, on social media, that they are the preferred site for a new 3G pitch and that they are now fundraising.

The Clerk explained that, when they met with the Football Foundation to discuss the drainage issues at the Bowerhill Playing Field, she took the opportunity to arrange a concurrent meeting to ask about the Melksham Town Football Club announcement. It was clarified that several sites are being considered for a 3G pitch, and that Melksham Town Football Club appear not to be working with the Football Foundation on their 3G pitch proposal at present.

She also noted that the regional manager of the Football Foundation had requested to visit tomorrow. Wiltshire FA and Football Foundation appear to be keen on the Bowerhill Playing Field site as the parish council (as landowners) would offer definite community use of the pitch.

Resolved: Councillor Pafford, the Clerk and the Finance and Amenities Officer to attend the meeting on Tuesday 21st October 2025 with the Football Foundation and Wiltshire FA at the Bowerhill Playing Field site

c) Davey Play area

Members noted that the transfer of the Davey Play area to the Parish Council was completed on 26th September 2025 and that the play area was open, fully insured and regularly inspected. Members thanked Officers for their efforts to get this completed.

Resolved: the Clerk to arrange a formal opening ceremony including an invitation to the widow of Mr Davey (after whom the play area is named) and to representatives of the ATC (Air Training Corps).

d) Bus Shelter on Halifax Road (outside Ludlow Hewitt)

Information was received from Faresaver that no passengers use this stop to board their bus service to Corsham School (Faresaver 555), and they have no objection to the shelter being removed.

Resolved: To pass on the information from Faresaver to Wiltshire Council.

e) Shurnhold Fields Carpark

The Clerk had circulated a report on the Shurnhold Fields carpark, including the ancillary items to be purchased but it was noted that final costs were not yet available. As the work on the carpark is starting on the same day as the next Full Council (17th November 2025) there is no opportunity to approve the costs before the items are needed, unless delegated powers are granted.

Resolved 1: to give delegated powers to the Asset Management Committee to approve the purchase of the carpark and ancillary items for Shurnhold Fields Carpark up to the budgeted figure of £30,000 (£12,500 from Melksham Without Parish Council, £12,500 from Melksham Town Council and £5000 from an Area Board grant) and the appropriate items from the s106 maintenance fund in an earmarked reserve.

Resolved 2: to include a dropdown bollard at the entrance to the carpark.

Resolved 3: the specification of the wooden bollards around the perimeter of the carpark to be 200mm square (1m in height) with a pointed top

Access to the Fields will be maintained during the work on the carpark.

f) Real Time Information (RTI)

Members reviewed the quote that had been received for Real Time Information. It was noted that the final quote is less than the budgeted figure as it does not include Falcon Way due to ongoing land ownership discussions. It was also noted that there are a couple of brackets, cables and pole which will be needed in addition to the quote.

Resolved: to approve the quotation from Wiltshire Council for Real Time Information boards at a cost of £55,497.33 +VAT.

The Clerk explained that she had discussed the procurement process with Wiltshire Council and is awaiting further details which will be outlined in a Contract letter. It was noted that the units are not likely to be installed until February/March 2026.

289/25 Highways, Footpaths and Streetscene

- a) The following correction was made to the Minutes:
 - MIN 257/25ci the word Caption was corrected to Circuit.

Resolved: With the amendment above, the Minutes of the Highways, Footpaths and Streetscene Meeting held on Monday 29th September 2025 were formally approved by the council and for the Chair to sign them as a correct record.

- b) **Resolved:** The recommendations contained in the minutes of the Highways, Footpaths and Streetscene Committee Meeting of 29th September 2025 were formally approved.

290/25 IT Working Party

- a) **Resolved:** the notes of the IT Working Party Meeting held on 6th October 2025 were formally approved by the council and for the Chair to sign them as a correct record.
- b) **Resolved:** The recommendations contained in the notes of the IT Working Party Meeting of 6th October 2025 were formally approved.
- c) The Clerk noted that update of the Retention and Disposal policy had not yet been completed. It was agreed to defer the item to the next Full Council meeting.

291/25 Partnership Working

- a) Members congratulated Melksham Community Support Service on winning the Community First “Local Council Community Project” Award. The Clerk reported that other communities in Wiltshire are interested in replicating the scheme.
- b) **Resolved:** To continue supporting the Age UK Melksham Community Support Service in 2026/27 at a cost of £12,730.
- c) Area Board Health and Wellbeing meeting and Food Insecurity Project

The Clerk spoke about a Wiltshire Council project being run by their Community Engagement Officers - the Food Insecurity project aims to use a “Food Ladder” model and help residents become less dependent on food banks. It was reported that Melksham area residents are using food banks long-term (for multiple years) and not just as short term to address crises, and at a much higher rate than across Wiltshire. The project hopes to identify and address the causes of dependency for example by providing help with budgeting, debt management, help with shopping, or help with meal planning. Stakeholders at the meeting, identified that one of the challenges is that residents using food banks often don’t want to talk about their issues. One suggestion was to have someone based at the food bank to offer support. It was also noted that food banks are losing their financial support from the government’s household support fund, which provided vouchers for school uniform as well as food. The Clerk also noted that food insecurity can be about access to food not just about poverty and being able to afford food. The Clerk’s update was noted with the project progressing through the Area Board’s Health and Wellbeing Group which had funding attached to this initiative.

- d) The issues with the Air Training Corps building in Bowerhill were noted, and that the parish council had offered to help if they could address any issues
- e) A verbal update was provided on the joint Cemetery Working Party meeting held on 23rd September 2025 with Melksham Town Council. It was noted that Wiltshire Council had recently stated that there was only 6 months capacity remaining in Melksham Cemetery, as opposed to the 2-3 years previously advised. Four potential options to move forward had been identified. It was noted that Councillor Richardson had researched the pros and cons of each option following the meeting. The working party meeting had been frustrated as little information had been provided Melksham Town Council. The date for the next meeting will be determined once data was available from Melksham Town Council.

It was noted that the issue of limited space in Melksham Cemetery had been reported by Melksham Independent News.

292/25 Melksham Transport User Group

Members noted the report from the Melksham Transport User Group detailing the deterioration of the train service from Melksham Station.

Resolved to support the Melksham Transport User Group's request to Brian Mathew, MP to help oil the wheels for the train operator (GWR) to provide a service that calls as per the timetable at Melksham Station

Meeting closed at 9.00 pm

Chairman, 17th November 2025

Date: 02/10/2025

Melksham without Parish Council Current Year

Page: 248

Time: 14:14

Cashbook 1

User: MR

Current Account & Instant Acc

For Month No: 6

Receipts for Month 6

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Balance Brought Fwd :		102,607.50					102,607.50	
V4682-BACS	Banked: 01/09/2025	71.00						
V4682-BACS	Pilot FC	71.00			1210	210	71.00	Inv.508-1st Sept match
V4683-BACS	Banked: 01/09/2025	71.00						
V4683-BACS	Bath Road Wanderer	71.00			1210	210	71.00	Inv.514-Match 31st Aug 25
V4684-BACS	Banked: 02/09/2025	71.00						
V4684-BACS	Bishops Cannings B	71.00			1210	210	71.00	Inv.516-21st Sept Match
V4685-BACS	Banked: 02/09/2025	284.00						
V4685-BACS	Bishops Cannings A	284.00			1210	210	284.00	Inv.515-Matches in September 2
V4686-BACS	Banked: 08/09/2025	71.00						
V4686-BACS	Pilot FC	71.00			1210	210	71.00	Inv.512- 6th Sept match
V4687-BACS	Banked: 08/09/2025	71.00						
V4687-BACS	Bath Road Wanderers	71.00			1210	210	71.00	Inv.514-7th September match
V4688-BACS	Banked: 09/09/2025	40.00						
V4688-BACS	Allotment Holder	40.00			1310	310	40.00	Allotment rent-Plot 7B Berryfi
V4689-BACS	Banked: 09/09/2025	40.00						
V4689-BACS	Allotment Holder	40.00			1310	310	40.00	Rent for plot 6a Berryfield
V4690-BACS	Banked: 09/09/2025	40.00						
V4690-BACS	Allotment Holder	40.00			1320	310	40.00	Rent for plot 1 Briansfield
V4691-BACS	Banked: 09/09/2025	40.00						
V4691-BACS	Allotment Holder	40.00			1320	310	40.00	Rent for plot 12 Briansfield
V4692-BACS	Banked: 10/09/2025	40.00						
V4692-BACS	Allotment Holder	40.00			1320	310	40.00	Rent for plot 29 Briansfield
V4693-BACS	Banked: 10/09/2025	40.00						
V4693-BACS	Allotment Holder	40.00			1320	310	40.00	Rent for plot 30 Briansfield
V4694-BACS	Banked: 11/09/2025	40.00						
V4694-BACS	Allotment Holder	40.00			1310	310	40.00	Rent for plot 8a Berryfield
V4695-BACS	Banked: 11/09/2025	48.00						
V4695-BACS	Herman Miller	48.00			1260	210	48.00	Inv.518-Hire of kitchen for ev
V4696-BACS	Banked: 15/09/2025	71.00						
V4696-BACS	Pilot FC	71.00			1210	210	71.00	Inv.512- Match 13th September
V4697-BACS	Banked: 15/09/2025	40.00						
V4697-BACS	Allotment Holder	40.00			1320	310	40.00	Rent for plot 13 Briansfield
V4698-BACS	Banked: 15/09/2025	600.50						
V4698-BACS	Future of Football	600.50			1210	210	600.50	Inv.513- September 25 usage
V4699-BACS	Banked: 17/09/2025	40.00						
V4699-BACS	Allotment Holder	40.00			1310	310	40.00	Rent for plot 18b Berryfield
V4700-BACS	Banked: 19/09/2025	40.00						

Continued on Page 249

Date: 02/10/2025

Melksham without Parish Council Current Year

Page: 249

Time: 14:14

Cashbook 1

User: MR

Current Account & Instant Acc

For Month No: 6

Receipts for Month 6

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
V4700-BACS	Allotment Holder	40.00			1310	310	40.00	Rent for plot 9B Berryfield
V4701-BACS	Banked: 22/09/2025	80.00						
V4701-BACS	Allotment Holder	80.00			1320	310	80.00	Rent for plot 2 Briansfield
V4702-BACS	Banked: 22/09/2025	40.00						
V4702-BACS	Allotment Holder	40.00			1310	310	40.00	Rent for plot 16a Berryfield
V4703-BACS	Banked: 22/09/2025	30.00						
V4703-BACS	Allotment Holder	30.00			1310	310	30.00	Rent for plot 1sm Berryfield
V4704-BACS	Banked: 22/09/2025	40.00						
V4704-BACS	Allotment Holder	40.00			1310	310	40.00	Rent for plot 18a Berryfield
V4705-BACS	Banked: 22/09/2025	6.54						
V4705-BACS	BASRAG	6.54			1130	110	6.54	Inv.521-Flyer photocopying
V4706-BACS	Banked: 23/09/2025	10.00						
V4706-BACS	Shaw Village Hall	10.00			1120	110	10.00	Inv.520- Annual rent
V4707-BACS	Banked: 23/09/2025	40.00						
V4707-BACS	Allotment Holder	40.00			1310	310	40.00	Rent for plot 17b Berryfield
V4708-BACS	Banked: 25/09/2025	142,567.50						
V4708-BACS	Wiltshire Council	142,567.50			1076	110	142,567.50	Parish precept 25/26 2of2
V4709-BACS	Banked: 25/09/2025	80.00						
V4709-BACS	Allotment Holder	80.00			1320	310	80.00	Rent for plot 26 Briansfield
V4710-BACS	Banked: 26/09/2025	40.00						
V4710-BACS	Allotment Holder	40.00			1310	310	40.00	Rent for plot 8B Berryfield
V4711-BACS	Banked: 26/09/2025	40.00						
V4711-BACS	Allotment Holder	40.00			1320	310	40.00	Rent for plot 16 Briansfield
V4712-BACS	Banked: 26/09/2025	80.00						
V4712-BACS	Allotment Holder	80.00			1310	310	80.00	Rent for plot 14a Berryfield
V4713-BACS	Banked: 26/09/2025	40.00						
V4713-BACS	Allotment Holder	40.00			1320	310	40.00	Rent for plot 9 Briansfield
V4714-BACS	Banked: 29/09/2025	80.00						
V4714-BACS	Allotment Holder	80.00			1310	310	80.00	Rent for plot 7a Berryfield
V4715-BACS	Banked: 29/09/2025	40.00						
V4715-BACS	Allotment Holder	40.00			1310	310	40.00	Rent for plot 4b Berryfield
V4716-BACS	Banked: 29/09/2025	80.00						
V4716-BACS	Allotment Holder	80.00			1310	310	80.00	Rent for plot 12a Berryfield
V4717-BACS	Banked: 29/09/2025	80.00						
V4717-BACS	Allotment Holder	80.00			1310	310	40.00	Rent for plot 15a Berryfield
					1310	310	40.00	Rent for plot 15b Berryfield
V4718-BACS	Banked: 29/09/2025	40.00						

Continued on Page 250

Date: 02/10/2025

Melksham without Parish Council Current Year

Page: 250

Time: 14:14

Cashbook 1

User: MR

Current Account & Instant Acc

For Month No: 6

Receipts for Month 6

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
V4718-BACS	Allotment Holder	40.00			1320	310	40.00	Rent for plot 17 Briansfield
V4719-BACS	Banked: 29/09/2025	80.00						
V4719-BACS	Allotment Holder	80.00			1320	310	80.00	For plot 21 on Briansfield
V4720-BACS	Banked: 29/09/2025	142.00						
V4720-BACS	Bishops Cannings A	142.00			1210	210	142.00	Inv.523- Oct 25 Matches
V4721-BACS	Banked: 29/09/2025	142.00						
V4721-BACS	Bishops Cannings B	142.00			1210	210	71.00	Inv.524-12th October match
					1210	210	71.00	Inv.524-26th October match
V4722-BACS	Banked: 29/09/2025	71.00						
V4722-BACS	Bath Road Wanderer	71.00			1210	210	71.00	Inv.514-28th September match
V4723-BACS	Banked: 30/09/2025	80.00						
V4723-BACS	Allotment Holder	80.00			1320	310	40.00	Rent for plot 10 Briansfield
					1320	310	40.00	Rent for plot 11 Briansfield
V4724-BACS	Banked: 30/09/2025	40.00						
V4724	Allotment Holder	40.00			1320	310	40.00	Rent for plot 20 Briansfield
V4725-BACS	Banked: 30/09/2025	40.00						
V4725-BACS	Allotment Holder	40.00			1320	310	40.00	Rent for plot 28 Briansfield
V4726-BACS	Banked: 30/09/2025	40.00						
V4726-BACS	Allotment Holder	40.00			1310	310	40.00	Rent for plot 3b Berryfield
V4727-BACS	Banked: 30/09/2025	40.00						
V4727-BACS	Allotment Holder	40.00			1310	310	40.00	Rent for plot 12b Berryfield
Total Receipts for Month		145,847.54	0.00	0.00			145,847.54	
Cashbook Totals		248,455.04	0.00	0.00			248,455.04	

Date: 02/10/2025

Melksham without Parish Council Current Year

Page: 251

Time: 14:14

Cashbook 1

User: MR

Current Account & Instant Acc

For Month No: 6

Payments for Month 6

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
02/09/2025	Lloyds Bank	V4676	9.50			4140	120	9.50	Service Charge
15/09/2025	Daisy (One bill)	V4677-DD	63.85		10.64	4190	120	53.21	Inv.145-Office line & WiFi
15/09/2025	Daisy (One bill)	V4678-DD	72.11		12.02	4384	220	60.09	Inv.146-Pavilion line & wifi
15/09/2025	EDF Energy	V4679-DD	75.10		3.58	4312	220	71.52	Inv.02-Pavilion gas
16/09/2025	Unity Bank	V4648-6241	97,000.00			220		97,000.00	Transfer from Lloyds to Unity
23/09/2025	EDF Energy	V4680-DD	15.50		0.74	4312	220	14.76	Inv.03-Pavilion Gas
29/09/2025	Lamplight	V4681-DD	57.00		9.50	4686	170	47.50	Inv.320-MCS Database
30/09/2025	Lloyds Bank	V4728	8.50			4140	120	8.50	Service Charge
Total Payments for Month			97,301.56	0.00	36.48			97,265.08	
Balance Carried Fwd			151,153.48						
Cashbook Totals			248,455.04	0.00	36.48			248,418.56	

Date: 02/10/2025

Melksham without Parish Council Current Year

Page: 267

Time: 14:14

Cashbook 2

User: MR

Unity Bank

For Month No: 6

Receipts for Month 6

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Balance Brought Fwd :		17,072.24					17,072.24	
V4733	Banked: 02/09/2025	2,203.52						
V4733	CCLA Investment Management Ltd	2,203.52			1080	110	2,203.52	Interest
Banked: 16/09/2025		97,000.00						
V4648-6241	Current Account & Instant Acc	97,000.00			200		97,000.00	Transfer from Lloyds to Unity
V4734	Banked: 30/09/2025	16.65						
V4734	Unity Trust Bank	16.65			1080	110	16.65	Bank Interst
V4734	Banked: 30/09/2025	-16.65						
V4734	Unity Trust Bank	-16.65			1080	110	-16.65	WRONG CB
Total Receipts for Month		99,203.52	0.00	0.00			99,203.52	
Cashbook Totals		116,275.76	0.00	0.00			116,275.76	

Date: 02/10/2025

Melksham without Parish Council Current Year

Page: 268

Time: 14:14

Cashbook 2

User: MR

Unity Bank

For Month No: 6

Payments for Month 6

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
01/09/2025	Grist Environmental	V4729-DD	121.70		20.28	4770	220	101.42	Inv.448-B'hill waste away
16/09/2025	Lloyds Bank PLC	V4675-DD	199.17		32.15	4175	120	72.45	Office 365 for Cllrs
						4120	120	3.30	Notices & Posters
						4686	170	10.09	Emergency support domain renew
						4175	120	-3.00	CREDIT-Office 365 basics
						4175	120	24.97	PDF Subscription
						4175	120	30.90	Office 365 for officers
						4175	120	6.33	Website domain
						4200	120	12.99	Online meeting subscription
						4686	170	5.99	MCS Phone line
						4140	120	3.00	Monthly Fee
16/09/2025	EDF Energy	V4730-DD	129.50		6.17	4302	220	123.33	Inv.011-Pavilion electricity
26/09/2025	CCLA	V4649-TRAN	75,000.00				240	75,000.00	Transfer from Unity TO CCLA
26/09/2025	Agilico	V4650-BACS	51.31		8.55	4130	120	42.76	Inv.837-Office photocopying
26/09/2025	Whitley Reading Rooms	V4651-BACS	179.20			4560	142	179.20	CAWS CEG wifi and line
26/09/2025	Arlen Signs LTD	V4652-BACS	73.80		12.30	4490	142	61.50	657-Replacement perspex White
26/09/2025	PKF Littlejohn LLP	V4653-BACS	1,638.00		273.00	4100	120	1,365.00	Inv.907-External Audit 24/25
26/09/2025	Core Clean	V4654-BACS	750.00			4600	142	750.00	Inv.1053-Bus shelter cleaning
26/09/2025	JH Jones & Sons	V4655-BACS	144.00		24.00	4575	142	120.00	Inv.5443-Berryfield gate repair
26/09/2025	JH Jones & Sons	V4656-BACS	2,742.77		457.13	4402	320	72.94	Allotment grass cutting
						4402	320	21.88	BSF Hedge cut
						4400	142	417.42	Play Area grass cutting
						4780	142	149.86	Play Area bin emptying
						4400	142	21.84	Beanacre leaf clearance
						4400	142	42.03	Kestrel Shrub maintenance
						4400	142	25.00	Grass cut outside BYF Play Are
						4781	220	96.50	JSF bin emptying
						4405	220	50.67	JSF Hedge
						4409	142	198.08	Homechurch POS
						4820	142	39.36	SHF Annual cut
						347	0	-39.36	SHF Annual cut
						6000	142	39.36	SHF Annual cut
						4401	220	1,150.06	JSF Pitch Maintenance
26/09/2025	JH Jones & Sons	V4657-BACS	408.00		68.00	4490	142	340.00	5450-Shaw Bench repair & paint
26/09/2025	JH Jones & Sons	V4658-BACS	463.20		77.20	4540	142	386.00	5436-SID Deployment to 1st Sep
26/09/2025	Melksham Town Council	V4659-BACS	2,000.00			4610	170	2,000.00	Christmas lights contribution

Continued on Page 269

Date: 02/10/2025

Melksham without Parish Council Current Year

Page: 269

Time: 14:14

Cashbook 2

User: MR

Unity Bank

For Month No: 6

Payments for Month 6

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
26/09/2025	Open Spaces Society	V4660-BACS	45.00			4650	170	45.00	Annual subscription
26/09/2025	Wilts & Berks Canal Trust	V4661-BACS	25.00			4650	170	25.00	Annual Membership
26/09/2025	Wiltshire Council	V4662-BACS	3,343.25			4270	140	3,343.25	489-Office rent-1.10-31/12/25
26/09/2025	TDP Ltd	V4663-BACS	483.80		80.63	4590	142	403.17	832-Replacement bench-the Spa
26/09/2025	Berryfield Village Hall Trust	V4664-BACS	3,800.00			4620	170	3,800.00	Transfer of public art mainten
						357	0	-3,800.00	Transfer of public art mainten
						6000	170	3,800.00	Transfer of public art mainten
26/09/2025	Wiltshire Council	V4665-BACS	39.00			4060	130	39.00	Inv.903-DBS Check parish offic
26/09/2025	HM Revenue & Customs	V4666-BACS	2,879.49			4041	130	1,206.62	Period 6- September 2025
						4000	130	523.20	Period 6- September 2025-T
						4000	130	230.70	Period 6- September 2025-NI
						4010	130	254.20	Period 6- September 2025-T
						4010	130	113.09	Period 6- September 2025-NI
						4010	130	8.00	Period 6- September 2025
						4020	130	219.80	Period 6- September 2025-T
						4020	130	98.48	Period 6- September 2025-NI
						4460	142	208.00	Period 6- September 2025-T
						4800	320	17.40	Period 6- September 2025-T
26/09/2025	Wiltshire Pension Fund	V4667-BACS	2,250.78			4045	130	1,708.46	Period 6-September 2025
						4000	130	267.36	Period 6-September 2025
						4010	130	142.78	Period 6-September 2025
						4020	130	132.18	Period 6-September 2025
26/09/2025	Teresa Strange	V4668-BACS			7.98	4000	130		September 2025 Salary
						4150	120	38.72	Storage items for office
						4370	120	1.16	Cleaning Cloth for office
26/09/2025	Marianne Rossi	V4669-BACS			1.83	4010	130		September 2025 Salary
						4370	120	9.15	Bin bags for office
						4250	120	14.00	Land search-For highways meeti
26/09/2025	Fiona Dey	V4670-BACS				4020	130		September Salary
26/09/2025	Terry Cole	V4671-BACS				4460	142		September 2025 Salary
						4050	142	47.50	Travel Allowance
						4051	142	88.65	Mileage x197 miles
26/09/2025	David Cole	V4672-BACS				4800	320		September 2025 Salary
26/09/2025	JH Jones & Sons	V4673-BACS	5,724.40		954.07	4740	220	1,682.00	Inv.5398-Pitch fertilizing
						355	0	-1,682.00	Inv.5398-Pitch fertilizing

Continued on Page 270

Date: 02/10/2025

Melksham without Parish Council Current Year

Page: 270

Time: 14:14

Cashbook 2

User: MR

Unity Bank

For Month No: 6

Payments for Month 6

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
						6000	220	1,682.00	Inv.5398-Pitch fertilizing
						4740	220	778.33	Inv.5398-Deep Slitting
						355	0	-778.33	Inv.5398-Deep Slitting
						6000	220	778.33	Inv.5398-Deep Slitting
						4740	220	2,085.00	Inv.5398-Verti Drain pitches
						355	0	-2,085.00	Inv.5398-Verti Drain pitches
						6000	220	2,085.00	Inv.5398-Verti Drain pitches
						4740	220	225.00	Inv.5398-Surface grooming
						355	0	-225.00	Inv.5398-Surface grooming
						6000	220	225.00	Inv.5398-Surface grooming
26/09/2025	Jens Cleaning	V4674-BACS	462.00			4381	220	462.00	Inv.1090-Changing room cleanin
30/09/2025	Unity Trust Bank	V4731	0.90			4140	120	0.90	Manual handling charge
30/09/2025	Unity Trust Bank	V4732	10.50			4140	120	10.50	Bank Charges
Total Payments for Month			110,710.81	0.00	2,023.29			106,687.52	
Balance Carried Fwd			5,564.95						
Cashbook Totals			116,275.76	0.00	2,023.29			114,252.47	

Date: 02/10/2025

Melksham without Parish Council Current Year

Page: 153

Time: 14:14

Cashbook 3

User: MR

Fixed Term Deposit

For Month No: 6

Receipts for Month 6

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked:	0.00						
		0.00					0.00	
Total Receipts for Month		0.00	0.00	0.00			0.00	
Cashbook Totals		0.00	0.00	0.00			0.00	

Date: 02/10/2025

Melksham without Parish Council Current Year

Page: 154

Time: 14:14

Cashbook 3

User: MR

Fixed Term Deposit

For Month No: 6

Payments for Month 6

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
			0.00						
	Total Payments for Month		0.00	0.00	0.00			0.00	
	Balance Carried Fwd		0.00						
	Cashbook Totals		0.00	0.00	0.00			0.00	

Date: 02/10/2025

Melksham without Parish Council Current Year

Page: 59

Time: 14:14

Cashbook 4

User: MR

Instant Access Unity 20476339

For Month No: 6

Receipts for Month 6

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :	2,936.18					2,936.18	
V4734	Banked: 30/09/2025	16.65						
V4734	Unity Trust Bank	16.65			1080	110	16.65	Interest
	Total Receipts for Month	16.65	0.00	0.00			16.65	
	Cashbook Totals	2,952.83	0.00	0.00			2,952.83	

Date: 02/10/2025

Melksham without Parish Council Current Year

Page: 60

Time: 14:14

Cashbook 4

User: MR

Instant Access Unity 20476339

For Month No: 6

Payments for Month 6

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
			0.00						
	Total Payments for Month		0.00	0.00	0.00			0.00	
	Balance Carried Fwd		2,952.83						
	Cashbook Totals		2,952.83	0.00	0.00			2,952.83	

Date: 02/10/2025

Melksham without Parish Council Current Year

Page: 35

Time: 14:14

Cashbook 5

User: MR

CCLA

For Month No: 6

Receipts for Month 6

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Balance Brought Fwd :		622,000.00					622,000.00	

Banked: 26/09/2025 75,000.00

V4649-TRAN	Unity Bank	75,000.00			220		75,000.00	Transfer from Unity TO CCLA
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Total Receipts for Month		75,000.00	0.00	0.00			75,000.00	
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Cashbook Totals		697,000.00	0.00	0.00			697,000.00	
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Date: 02/10/2025

Melksham without Parish Council Current Year

Page: 36

Time: 14:14

Cashbook 5

User: MR

CCLA

For Month No: 6

Payments for Month 6

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
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0.00

Total Payments for Month			0.00	0.00	0.00			0.00	
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Balance Carried Fwd 697,000.00

Cashbook Totals			697,000.00	0.00	0.00			697,000.00	
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